

# UNIVERSITY OF NAIROBI

## DEPARTMENT OF CLINICAL MEDICINE AND THERAPEUTICS

### ANNUAL WORK PLAN – 2019/2020

In FY 2018/2019, the Chairman undertakes to develop the Department Annual Work Plan based on the School of Medicine 2018-2023 strategic plan

#### 1. UON OP 011: TEACHING AND LEARNING

Description	2019		2020	
	Q1: July – Sept.	Q2: Oct-Dec	Q3: Jan - Mar	Q4: Apr – June
MBCHB III	Clerkship 23/9.....→		Clerkship .....→5/6/2020	
BDS III	Clerkship 23/9.....→		Clerkship .....→5/6/2020	
MBCHB IV	Clerkship Aug .....→17/2/2020.			
MBCHB VI	Clerkship 23/9 .....→		.....→.	.....→1/6/2020
MMED YR. 1	New Intake 9/9/2019	.....→	.....→	.....→.....
MMED YR. 2	Sept.....→		.....→	.....→.....
MMED YR. 3	Clerkship Sept.....→.....→.....→.....			
Fell Med Onc	Clerkship Oct.....→.....→.....			
Fel CI ID	Clerkship Oct.....→.....→.....			

#### 2. UON OP 07: EXAMINATIONS

1.1. Processing of **External Examiners**: 10 weeks before due dates.

Description	2019		2020	
	Q1: July-Sept	Q2 Oct- Dec	Q3: Jan-Mar	Q4: Apr-June
MBCHB III		Moderation		5-19/6
BDS III		Moderation		5-19/6
MBCHB IV		Moderation	6/3/2020	
Final MBCHB		Moderation		1/6-19/6
MMED YR 1		Moderation	Feb	
MMED YR 2		Moderation		
MMED YR 3		Moderation	Feb	
Fell Med Onc		Moderation		
Fel CI ID		Moderation		

#### 3. DEPARTMENTAL MEETINGS

3.1 **Examiners Board** at the end of all end of year University Examinations

Description	2019		2020	
	Q1: July-Sept	Q2 Oct- Dec	Q3: Jan-Mar	Q4: Apr-June
MBCHB III				22/6
BDS III				22/6
MBCHB IV			6/3	
Final MBCHB			26/6	
MMED YR 1			26/6	
MMED YR 2				
MMED YR 3				
Fell Med Onc				
Fel CI ID				

3.2 **Special Meetings:** as and when required

3.3 **General Meetings:** at least once 4 – 8 weeks

#### **4. ANNUAL LEAVE.**

Q1, Q2 – See Annual Leave Plan 2019

Q3, 4 2019 Leave plan due in Q3

#### **5. Research**

Research workshops

(a) Part 2A... Planned for Oct/Nov 2019.

(b) Part 2B Results presentations... Oct/Nov 2019.

2019		2020	
Q1 June - August	Q2 Sept. – Dec.	Q3 Jan - March	Q4 April - June
	Proposal Writing workshop Part 2A		
	Results Presentation Workshop Part 2B.		

Signed:

**PROF. T. M. MUNYAO**  
**CHAIRMAN, DEPT. OF CLINICAL MEDICINE & THERAPEUTICS**